



School Administrative Unit (SAU) #21
Director of Student Services (New Position)
2019-2020 School Year Vacancy

The School Administrative Unit #21, which serves the Hampton Falls, North Hampton, Seabrook, South Hampton and Winnacunnet High School districts, is actively seeking experienced, qualified candidates for the new position of Director of Student Services, effective July 1, 2019. Located on the southern seacoast of New Hampshire, SAU #21 serves districts offering an outstanding pk-12 public education to 2,400 students. The SAU senior administrative team includes the Superintendent of Schools, Assistant Superintendent for Curriculum, Instruction and Assessment, Director of Student Services, and Business Administrator.

The Director is a system-wide leadership position responsible for the overall direction of student services of five (5) independent districts. Student services include special education, Section 504, guidance, homeless services, foster care, nursing, and English Language Learners (ELL).

The Director plans, directs, and reviews the activities and operations of all student services. The position is responsible for assessing needs, developing programs, and implementing services. In addition, the Director coordinates assigned activities with outside agencies and service providers including psychologists, speech and language therapists and assistants, occupational therapy, physical therapy, adjustment counselors and social workers, tutors and educational assistants, nurses, and transition services, as well as Section 504 accommodations.

The Director formulates proposals and procedures for new or revised programs or activities, including screening, placement, and education of students, as well as professional development for staff. The Director also evaluates student service programs to ensure that objectives for curriculum, instruction, and assessment, as well as service requirements, are met. In addition, the Director also interprets laws, rules, and regulations to students, parents, and staff. He/She works collaboratively with building principals and school-based special education leadership to recruit, select, and evaluate staff. The Director prepares budgets, solicits funds to ensure financial support for programs, and prepares appropriate reports for Federal, State, and local regulatory agencies. The Director also works collaboratively with the Assistant Superintendent to ensure that the curricular needs of all students are met in the least restrictive environment throughout SAU #21.

Qualifications for this position include: certification or eligibility for certification as a Special Education Administrator in New Hampshire; Master's degree or equivalent in Special Education and/or Educational Administration required, Doctorate in Special Education and/or Educational Administration preferred; minimum of five (5) years experience in special education classroom or related experience required; minimum of two (2) years experience in special education administration required. Comparable levels of training and experience may be substituted for the minimum qualifications.

The School Administrative Unit 21 is offering a competitive compensation and benefits package for this leadership position, commensurate with experience and qualifications. The start date for the successful candidate will be July 1, 2019.

If you are interested in this leadership position, please submit application materials (including a cover letter, resume, licensure/certification, transcripts, and three current letters of recommendation by visiting https://www.applitrack.com/sau21/onlineapp/admin/_admin.aspx. Please contact Kimberly Conley, Human Resource Manager, at kconley@sau21.org or (603) 926-8992 (x109) with any questions or for more information.

The application deadline for this position is Thursday, December 20, 2018 at 4:00 pm.