



SCHOOL ADMINISTRATIVE UNIT FIFTY SIX
Rollinsford School District – Somersworth School District
 51 West High Street



Somersworth, NH 03878

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Request for Information
SAU Services for the Rollinsford School District
 July 8, 2019

I. INTRODUCTION

1. Summary of Request

The Rollinsford School District (Rollinsford) located in Rollinsford, New Hampshire is seeking proposals from qualified SAU's or MSAD's to provide central office services as outlined in Title XV, Education, Chapter 194-C (School Administrative Units).

The contract term is TBD.

2. Intent

Rollinsford's intent, and the requirements of the RFI, are to explore interest for a contract for services with an interested SAU/MSAD. The final decision for withdrawal would be determined by a vote of the Rollinsford public in March 2020. If the withdrawal is approved, a final agreement for services would then be negotiated by the Rollinsford School Board.

3. Submission of Responses

- a) Estimated Bids and expression of interest must be submitted via mail to:

Dr. Robert Gadomski
 SAU 56
 51 West High Street
 Somersworth, New Hampshire 03878

- b) Proposals must be received no later than 3PM Monday, August 23, 2019. It is the responsibility of the interested party to ensure the proposal is received by Rollinsford before the deadline. Proposals will be publicly opened and reviewed at that time.
- c) Any questions concerning this proposal shall be made in writing.

4. Background

Rollinsford currently operates a K-6 Grade School and tuitions their public school pupils in Grades 7 through 12 to Marshwood School District. At the present time SAU services are provided through SAU 56, which also services the Somersworth School District. Rollinsford is exploring the feasibility of withdrawal from SAU 56. The Rollinsford School District consists of Rollinsford Grade School (K-6) which includes approximately 151 students. Rollinsford has a tuition agreement to send Grades 7-8 students to Marshwood Middle School (approximately 54 students) and Grades 9-12 students to Marshwood High School (approximately 109 students).

5. Scope of Services Required

A) RFI Overview

The purpose of this RFI is to gauge interest and determine estimated costs for an SAU/MSAD to provide central office services to the Rollinsford School District. These services include, but are not limited to Superintendent of Schools, Business Administration and Special Education oversight.

B) Additional services (e.g. Curriculum support, professional development) may not be needed by Rollinsford but could be discussed at a future time.

II. CONDITIONS OF PROPOSAL

1. Compliance with Law

The SAU provider shall be required to comply with all applicable provisions of federal, state and local laws and regulations including any conditions imposed by the New Hampshire State Board of Education.

2. Rollinsford's Reservation of Rights

A) Rollinsford reserves the right to accept any proposal, in whole or in part, to negotiate further regarding any terms of the proposal to achieve the best proposal as determined by Rollinsford in its sole discretion and to reject any or all proposals for any

reason whatsoever, should it be deemed in the best interests of Rollinsford to do so.

B) Negotiation, if undertaken by Rollinsford, is intended to result in a contract, which is deemed by Rollinsford, in its sole discretion, to be in Rollinsford's best interests. Any such negotiation will use the selected proposal as a basis to reach a final agreement.

C) Rollinsford reserves the right to include in the contract for services other terms and conditions not specifically set forth herein, including but not limited to terms and conditions required by the New Hampshire State Board of Education, the New Hampshire Department of Education, the voters of the Rollinsford School District, and additional work which may be identified subsequent to the starting date of the contract.

D) Rollinsford reserves the right to waive or disregard any informality, irregularity or deficiency in any bid received. Rollinsford reserves the right to reject any or all bids including but not limited to the low bid for any or no reason.

**** This request for information is to determine initial interest by a SAU for possible continued discussions.**

Please provide us with your level of interest in continued discussions and any additional information on estimated costs, etc.

**** If you have any questions, please contact SAU 56 Superintendent of Schools, Dr. Robert Gadomski at 692-4450.**